How do I schedule an appointment with my advisor?

Virginia Tech is excited to offer online appointment scheduling through the Navigate.

1. Go to www.registrar.vt.edu/campus to learn more about the platform and launch the platform by clicking the "Launch Navigate Platform" button.
2. Once in the platform you will see a screen similar to this:

   ![Screen shot of Navigate platform]

3. To schedule an appointment with your advisor, click on Schedule an Appointment.

   ![Screen shot of Schedule an Appointment button]

4. Follow the prompts to schedule an advising appointment by first selecting Advising for the type of appointment, then Your College for the Service Category, and finally the major you want advising for as the Service.

   ![Schedule Appointment dialog box]

   - Advise for Advising
   - Arts and Human Sciences for Liberal Arts and Human Sciences
   - please choose one for select a Service Category
   - please choose one for select a Service for your Appointment
5. Then select the location from the drop down menu (this should only list one building location based on the major you selected) and then you can either click **Next** or select a specific advisor if you are able to in the Select an Advisor box.

6. Then click **Next** to see the availability options for that advisor.