

Worksheet Instructions – this worksheet is a tool to help you organize your expected credits. You may not have final grades or test scores yet, and that is okay! The form does not have to be 100% accurate. It is a guide for you & your advisor to work together to build the best schedule for you.

- 1. Input all of your transferrable credits into the chart in the "Type of Credit" and "Exam or Course"
- 2. Include your known or anticipated grade/score for the course in the "Score/Grade" column
- 3. Using the chart below, research and find the appropriate equivalent course at Virginia Tech. These hyperlinks will take you to the appropriate webpage for each list or database.
- 4. Once you have found the equivalent course, type the Virginia Tech course number and name in the "VT Course Equivalent" column and type the credit hours for each course in the "Credit Hours" column
- 5. Some courses will transfer to Virginia Tech as a Pathways to General Education Course. You can find an alphabetical list of pathways courses in the chart below. If applicable, include the pathways concept number in the "Pathways concept" column

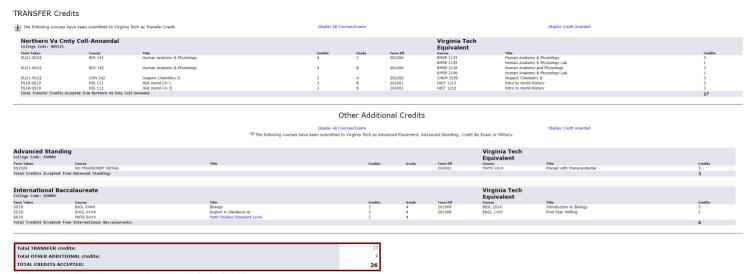
Due Date: 2 business days prior to meeting with your academic advisor.

Expected Credits Worksheet – Transfer Credits Resources					
Type of Credit	Transfer Equivalency Database Website				
Advanced Placement (AP) International Baccalaureate (IB) College Level Examination Program (CLEP)	AP/IB/CLEP Transfer Credit Equivalency				
Transfer credit from a Virginia Community College System (VA resident Dual Enrollment)	VCCS Transfer Equivalencies				
Transfer Credit from another Institution (ex. Dual Enrollment)	<u>Transfer Equivalency Database</u>				
Richard Bland College	Richard Bland Equivalencies				
University of Cambridge International Exam	University of Cambridge International Examinations				
Pathways Guide for General Education Courses	Use the Alphabetical Pathways Guide				

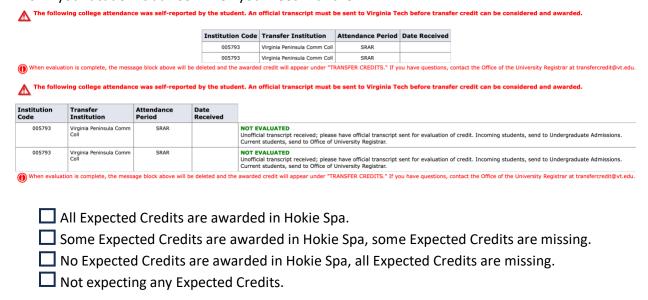


To see your transfer credits on your account and to confirm that transcripts & scores have been processed, follow the instructions below

- 1. Log into Hokie Spa
- 2. Click Grades Menu
- 3. Click Transfer and Other Additional Credits
- 4. If your scores and transcripts have been received and evaluated, you will be able to see the equivalent course at Virginia Tech you will receive credit for. (See below for an example)



5. If your scores and transcripts have not been received and evaluated, you will see this message: After reviewing that screen, select the option below that best describes your situation so you can inform your academic advisor when you meet with them:





Type of Credit	Exam or Course	Score/	VT Course Equivalent	Credit	Pathways
		Grade		Hours	Concept
Example:	Calculus BC	4	MATH 1225: Calculus 1 Variable	4	5f
Advanced Placement			MATH 1226: Calculus 1 Variable	4	5f
Example:	Calculus AB	TBD	TBD	TBD	TBD
Advanced Placement					
Example:	PSY 150: General	В	PSYC 1004: Introductory Psychology	3	3
Nash Community College	Psychology				
Example: International	Economics	5	ECON 2005: Principles of Economics (Micro)	3	3
Baccalaureate	(Higher Level)		ECON 2006: Principles of Economics (Macro)	3	3
Example: George Mason	BIOL 246	TBD	BIOL 2604: General Microbiology	3	N/A
University	DIOL 240	100	biol 2004. General Wildrobiology		IN/A
Type of Credit	Exam or Course	Score/	VT Course Equivalent	Credit	Pathways
Type of Credit	LAMIII OI COUISE	Grade	VI Course Equivalent		-
		Grade		Hours	Concept
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